



St. Ursula Catholic School Council meeting

APPROVED MEETING MINUTES

Wednesday October 13, 2021 @ 6:30 pm
via Zoom

The regular council meeting was called to order by the Co-Chairs at 6:33 p.m. and a quorum was present

Welcome to all and new parents joining us tonight Co-Chair Miria B.

Acknowledgment of First Nations Sacred Territory led by Co-Chair Miria B.

Opening Prayer led by Co-Chair Tanya B.

Present: Miria B, Tanya B, Patti R, Nadia R, Anna V, Jennifer F, Rita D

Regrets: Dawn C.

Review and approval of Agenda:

Tanya B. moved that they be accepted; Anna V. seconded the motion; **CARRIED**

Review and approval of May 5 2021 Minutes:

Minutes not available. Reach out to Dawn C. as Rita D. believes she will pulling together from everyone's notes

Review and approval of September 29, 2021 Minutes:

Miria B. moved that they be accepted with changes – Anna V. name to be added as teaching rep; secretary and OAPCE note as TBD; Principal and VP report re reorganization looks fine; Anna V. second the motion; **CARRIED**

Principal/Vice-Principal's Report (6:45 PM)

- September ended with the Terry Fox Walk - \$750.00 for cancer research
- First Truth and Reconciliation Day – September 30th – gathered in prayer to respond to the truth and ensure that future generations can do better – will do what we can at the school level
- 3 fire drills – did not all exit all due to COVID protocols but each class practiced – actual emergency would evacuate as normal
- October 5 was world teachers day – prayers and support and thanks were said for the teachers
- Thanksgiving Liturgy done Tuesday morning – since there is still no gathering allowed in the gym and no parents not yet allowed – prayer was done in the building
- IEPs – will be coming home October 18th
- Progress Report – teachers working on them and will be going home in early November – if teachers want to discuss progress or parents have concerns then appointments will be set up (video or call) – intended for those students who need an interview but still can connect with teachers at any point should a parent require to do so
- Powerpoint presentation from teachers – virtual open house – thanks for those who were able to visit – you can still log on to do so – suggested that you do this with your child

- Kiss and ride – some days better than others – only safe if everyone follows proper procedures – no stopping or picking up in drive-thru lane

Old Business updates:

- X Movement – this will be discussed in May
- BRAVE program – came in 2019 - can be removed from the Agenda for this year
- Late Nominations and Secretary Election
 - o No current secretary
 - o Miria B. asked if we could go to the community – Rita D indicated we may be able to, if there is no one interested
 - o asked if anyone present at the meeting would be willing to take on this role – no one responded
 - o Rita D. will contact Nicholas A. to see if he is still interested in being the Secretary for council; if he is not available, then a further request will be sent to the community
 - o Jennifer F. and Miria B. will take notes for tonight

New Business:

- Epicure Fundraiser – Tanya B.
 - o easy, no food coming into school, all packaged – a food line all done in packaging – rice, pasta, etc. – lots of options – gluten free, no corn syrup, no hydrogenated fat, no sodium, no preservatives, no food colouring and 90 percent non-gmo
 - o have a whole line of gluten free
 - o Canadian based company
 - o \$25 for 5 packages and 1 desert – we get 40% profits – including shipping and tax – approximately \$10 profit for each package sold
 - o Each package contains taco, stir fry, pulled chicken, southern baked gluten free crumb mixed, mac and cheese, and chocolate instant pudding
 - o Decide how to arrange fundraiser – can sell to their neighbours, or just themselves
 - o Cheque or cash – advised we do cash-on-line – we give them a cheque for full amount and then they give us cheque for 40 percent
 - o Have templates for parents – have what the kits looks like
 - o Run for 2 weeks – collect and by the third week we sort it out
 - o 1 week turnaround time
 - o Need a minimum of 10 orders to be considered a fundraiser
 - o Enough seasoning for a family of four

Co-Chairs:

- By-Laws – passed
 - o very little that can be changed, but we need to pass the Bylaws every year
 - o Kept voting members to 13
 - o Bylaws were distributed to school council distribution list – if you would like to be added to the list let Miria B. know
 - o Rita D. will add Bylaws to the newsletter
- Add Simone to distribution to list

Treasurer (Miria B.):

- No updates yet; Miria B. will prepare Treasurer Report for next meeting
- Rita D., will obtain information from staff to see what it is that will assist them and will have a list for the November meeting
- Anna V. advised that as of today there is \$11,264.95 in the account – Recently cheque issued in the amount of \$103.20 to Ms. Podolsky for 2021 Grade 8 Graduation
- For our next meeting, Rita D. will have list from teachers, # of families for Christmas baskets and the amount of students eligible to receive first communion and confirmation for sacramental gifts
- Need to allocate what we normally do such as grade 8 graduation, kindergarten graduation, mass cards, Christmas baskets, etc.
- Rita D. advised that money for agendas came from school budget so council does not need to allocate this year

Distribution List:

- Miria B sends emails to distribution list to parents interested in more involvement
- Rita D. would like to send messages to all community rather than having people left out of distribution list - could add Agenda to Zoom link and give people the option of joining - that gives parents the option of joining for areas of interest - minutes are always posted on the school website
- Miria B. indicated that some parents prefer to get an email from council
- Rita D. indicated that if it is sent from the St. Ursula email we aren't risking missing parents who have not attended meetings and asked specifically to join the list

Fundraising Committee:

- a committee will be formed and this committee will make all necessary decisions to proceed with Epicure Fundraiser

OAPCE:

- no update
- Rita D will put link on newsletter for parents to access and no need to have a representative this year

Other:

- Rita D., indicated that a council corner can be added in the newsletter
- Rita D., or Anna V. will send a message to council 1 week before the newsletter is set to be distributed to see if there is anything to add to the council corner

Parish – Tanya B.:

- St. Anne's – first meeting sent out for confirmation and communion
- Confirmation date meeting first one is tomorrow
- Church is happy to get back on track
- School had a meeting with Church – will be doing virtual masses but can't gather in the gym to do a mass

VOTES:

- Epicure Fundraiser - yes by voting members (Miria B., Tanya B., Patti R., Anna V., and Jennifer F.,

- October 25th start date - Meeting with Fundraising Committee to finalize details
- Date of fundraiser to be set by fundraising committee, led by Tanya B.
- Anyone is welcome to join and help with the fundraiser
- First available date to get forms ready and school cash online setup
- Tanya B. to send info to Anna V. to set up on school cash online.
- Fundraising committee to determine delivery date, etc.
- School cash online does not take long – school cash online would have a link imbedded in the letter so that letter can be forwarded to parents and family and friends can pay there and indicate which student it would be linked to
- May need to have boxes picked up by arrangement if students have a large order to collect
- Consider last order date November 17 for hopeful deliver date from Epicure of December 1
- See how fast we can get it started? Can we start by October 25 to avoid Christmas – we can extend if it's doing well
- Epicure has a brochure that goes out but we will need to put together short front memo for why we're raising the funds
- Tanya will work with fundraising committee to get things ready and get everything approved

Next Meeting: November 10, 2021 at 6:30 p.m., Zoom (link to follow)

Adjournment and closing prayer (7:45 pm)